

ONE-STOP COMMITTEE MEETING MINUTES

Workforce Development Area 21 – Employ BR
4523 Plank Road
Baton Rouge, La 70805

Employ BR
4523 Plank Road – Rm 4
Baton Rouge, La 70805
1:00 p.m., Tuesday, July 12, 2016
One Stop Committee Meeting

1. Call to Order.....Chairperson, Robin Heath

2. Present : Monica Brown, Debbie O’Conner, Verna Dixon, Blaine Grimes, Harlen Henegar, Irby Hornsby, Kenny Lynch, Anne Segura
Absent : Girard Melancon, Heather Stefan

Guest: Reverend Ronnie Williams, President - Camelot College and Aaron Simon, Vice-President - Camelot College

3. Staff Present: Penny Collins, Dianne Muhammad, Carole Miller, Enola Williams, Vanessa Pitts-Ponder
Absent Staff: Cynthia Douglas

4. One Stop Committee:

a. Robin Heath presented the responsibilities and duties of the One Stop Committee to the members. She stated the committee will act on behalf of the full board between meetings when such action is necessary to provide information and assist with operational and other issues relating to the one-stop delivery system.

Major duties consisted of reviewing policies for program services, providing ongoing input into the planning of the One Stop service delivery and following the progress of the State Workforce Investment Council to deliver information and guidance to the One-Stop model.

5. Changes from WIA to WIOA – Penny Collins submitted the major changes from WIA to WIOA. Some of the changes were: (1) Partners increase from 11 Required Partners to 12 Required Partners with increased partner involvement in service delivery; (2) No co-location in the One-Stop to the co-location of employment services; (3) No Continuous Improvement to Continuous Improvement evaluated annually; (4) No Infrastructure Funding to Infrastructure Funding from required partners as outlined in the MOU.

6. **Adult/Dislocated Worker Performance System** - Penny Collins showed the differences in the performance system from WIA to WIOA to the members for Adult/Dislocated Workers.

WIA Performance measures were (1) Entered employment rate; (2) Employment retention rate; and (3) Average earnings;

WIOA Common measures are (1) Employment rate (2nd Quarter post-exit which is 6 months after exit); (2) Employment rate (4th Quarter post-exit which is 12 months after exit); (3) Median Earnings (2nd Quarter after exit only which is 6 months after exit); (4) Credential rate; and (5) Measurable skills gain.

The PY15 3rd Quarter Performance Chart was submitted for the members' review which showed the most recent performance received from the Louisiana Workforce Commission (LWC).

7. **The Business Services Performance measures** were also explained to the One-Stop Committee members. The Business Services Performance Measures for PY2015 3rd Quarter (July 1, 2015 – March 31, 2016) was also provided to the members.
8. **Virtual Tour** - Penny Collins provided a virtual tour of both One Stop Centers located at 4523 Plank Road, Baton Rouge, La 70805 and 1991 Wooddale Boulevard, Baton Rouge 70806.
9. **Center Report** – Penny Collins provided Employ BR Program Year Status Report for July 1, 2015 - June 30, 2016. This showed the traffic count for both the Plank and Wooddale One-Stop centers. The report also showed the Individual Training Account (ITA) count, enrolled actively, completed, entered employment as well as dropped activity.

The top five training providers with Individual Training Accounts (ITAs) along with present On-the-Job Training (OJT) providers were included in the Status Report.

10. **Committee Action Item – Supportive Services Policy** - The Supportive Services for adults and dislocated workers was submitted to the One-Stop Committee members. This included services such as transportation, childcare, dependent care, housing and needs-related payments in the definition of supportive services. This policy will be administered in accordance in Federal, State, and Local guidelines.

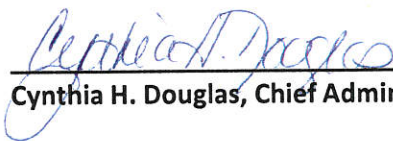
11. Camelot Career College – Supportive Services – Reverend Williams presented a request for supportive services for childcare assistance for 7 students attending Camelot Career College. The 7 students are unable to work due to their school schedules and personal responsibilities. They were not deemed eligible for supportive services based on the WIOA Supportive Services Policy. As a possible resolution, Ms. Monica Brown with the Department of Children and Family Services would connect Reverend Williams with other resources the students should qualify for to provide childcare assistance.

12. The Election of the One Stop Committee Meeting Vice-Chairperson was suggested by Robin Heath, Chairperson. Anne Segura was nominated. The motion for approval was submitted by Kenny Lynch and second by Blaine Grimes. No one was in opposition.

13. Adjournment - The meeting was adjourned by Ms. Robin Heath @ 3:06 p.m. The next One Stop Committee meeting will be scheduled at a later date. The One Stop Committee members will be notified by email with the date, time and location.



Carole S. Miller, Administrative Assistant



Cynthia H. Douglas, Chief Administrative Director