

## 02.16.2023 Board Meeting | Q3

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Meeting Location: Brown Eagle | 7808 Airline Highway | Baton Rouge, LA 70815 | 225.769.1111

Members Present: Beckham, Elizabeth (Turner Industries) | Champagne, Kenneth (Premium Finance Business Unit) | Eberly, Amay (Coca Cola Bottling Co.) – *Virtual Participant* | Fitzgerald, Andrew (BRAC) | Grimes, Blaine (LA Jump\$tart Coalition) | Hall, Dr. Dawn (EBRPSS Adult & Continuing Education) | Reeves, Christy (Ochsner Health) | Schexnayder-Chatelain, Maydel (Louisiana Workforce Commission – LRS) | Simon, Brett (AWC) | Trusclair Charlene (Department of Children and Family Services) | Tyson, Dr. Brandy (Baton Rouge Community College) | Waters, Shannon (Local Laborers #99) | Wilkes, Russell (Brown Eagle) | Zito, Devin (Assurance Financial)

Staff Present: Anderson, Girlie (EmployBR) | Chambers, Leslie (Office of the Mayor-President) | Coverson, Juanita (Eckerd Connects) | Stanley, Amanda (LWDB 21) |

Guests: Lela Wilkes (Brown Eagle)

*Quorum met*

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Brett Simon, Board Chair, opened the meeting at 10:37am

### **WELCOME AND INTRODUCTIONS | COMMENTS FROM THE CHAIR**

Brett Simon called the meeting to order at 10:37am and stated that there were a few things that needed to be discussed. He then turned the floor to Leslie Chambers.

### **LESLIE CHAMBERS | ACAO, OFFICE OF THE MAYOR-PRESIDENT**

Some have been on the Board for quite some time and your service is appreciated. EmployBR Program is going through some adjustments and changes that requires the Metro Council to take a vote. Some of the Board Members have been spoken to briefly about said changes and would like to brief everyone what it means. Since Amanda has been the WIOA Chief Administrator for the last 8/9 months, we have been able to identify how to better our process, from feedback, from the you and our business community. We look forward to establishing more efficient plans on how to better deliver our services within our community. Please consider attending the next Council Meeting. Leslie will discuss: A) How the program was established; and B) We are best suited now to perform in the way the WIOA Act has prescribed us to do. If there is anything you'd like to follow-up with Leslie about, please be sure to let her know.

### **NEW BOARD MEMBER INTRODUCTION | AMANDA STANLEY**

Amanda Stanley introduced Dr. Brandi Tyson, the Vice Chancellor of Academic and Workforce Development with Baton Rouge Community College (BRCC). She and BRCC have a lot of technical and education programs that are a good fit for the population we serve, and she will bring that perspective to the Board, and we welcome her.

## AGENDA & MINUTES | APPROVAL

Amanda extended apologies to the Board for not sending out the Board Meeting Minutes and Agenda and can be approved for the next meeting so you can have time to make sure that there were no edits needed or clarification. Those will be sent out to you via email, before the next Board Meeting.

## NEW LEADERSHIP INTRODUCTION

Very excited to introduce Mrs. Girlie Anderson as our new Program Administrator. She officially took the position on January 30<sup>th</sup>. Dr. Thomas put in her resignation, and we were lucky that we already had someone on staff that could swiftly step into the role. Girlie was the Data Coordinator for EmployBR the last 2 ½ years and this is her 3<sup>rd</sup> official week in her position. We have been working together two weeks prior to that for her transition. In those three to four weeks, Mrs. Anderson has implemented some staff development, dialogue and accountability models as well. She's also implemented an ITA Review Committee to ensure that those that access the training dollars are for those that are most in need and will be the ones that are going to be the most successful. The Case Managers have to present to the leadership team as to why they think their client should access those dollars. On the horizon on the busy 3-4 weeks, we are also looking at our policies and procedures to make sure they are still relevant and still needed.

## PROGRAM GOALS AND VISION | GIRLIE ANDERSON

The vision is to produce trained job ready individuals based on employer needs. For instance, if Turner states that they need 6 Pipefitters within the next 6 months, we want to ensure that the qualified applicants are provided to Turner within the time frame they requested instead of having people randomly walking in to be a CDL Driver since everyone wants to drive trucks right now and this would assist with diversifying our ITA funds.

Our goals are to:

- Increase employee morale and efficiency
- We are implementing “Never Miss a Monday”. The Case Managers will tell us about their week, tell us about their clients, talk about their case loads, who needs to go to work, and discuss. Then, on Thursday, staff will be held accountable for meeting those goals during the staff meeting. Everyone can start owning what they are supposed to be doing.
- We will create an employee performance management system. It's a binder that the employee will manage about their own performance and their own goals. It will have their attendance, goals, outcomes, and anything that relates to their performance. Their measurable skills gains for their clients are recorded as well. When it comes time for annual reviews, we will sit down and use that specific binder.
- We will create a Team Vision Board. We will grab some butcher paper, create our vision, and post it in the Career Resource Center. A vision will be created and we will monitor that on a quarterly basis.
- ITA Review Committee started out this week and it turned out pretty well. Staff were not used to it but we are looking to do this twice a week on Mondays/Wednesdays so they can present their clients to us. It will be Girlie Anderson, Amanda Stanley, Juanita Coverson when she can join, the Staff Supervisor, Angela Carter, and Senior Career Development Specialist, Chorondalette Savage. From the last meeting, only 2 were approved and 9 were presented.
- Staff the youth department – looking to employ about 300 youth between our office and the Mayor's Office. Our last event was an invite only on February 11<sup>th</sup>. We invited about 235 people and these were people that submitted applications to OSS last year that were not age eligible and are now age eligible for EmployBR. They were invited as well as those that were deferred and did not get to work. We had about 40 people come out and 7 that are eligible. We have 15 that we are looking at moving in and 14 that are being sent to Big Buddy. From that, we've had about 20 phone calls since Monday of folks that missed the event but still wanted to submit their application to participate. 5 have submitted application since then. | *Question... How*

*many spots are you looking to fill / Answer: 300 spots – 150 with EmployBR and 150 with the Mayor's Office. We currently have 3 Case Managers in youth. The goal is to have a dedicated Youth Supervisor and 5 Case Managers.*

- We created and currently in the process of implementing a Staff Advisory Council. We currently have 3 people that have been appointed and 2 that would like to join. We're excited to hear from them what the staff needs and wants are. This is to assist us with staff engagement and we won't have to ask/guess; we will know, first-hand, what they'd like. They will also sit in on the process of building our policies and procedures. They can be voice for the staff.
- We are working with Elizabeth Beckham to help revamp our OJT process. *Request from Elizabeth Beckham: Can you reach out to the Lake Charles region to try and mimic their OJT process? Amanda Stanley – Yes*
- Increase Professional Development opportunities. We'll watch a video from HR each week and document and have everyone to sign off and complete their questionnaire.

## **MEET THE TEAM | AMANDA STANLEY & GIRLIE ANDERSON**

We wanted to give you an idea about who's on our team, with the passion and vision they bring and the work they do. We had a lot of fun creating a video so the Board can meet the staff. We will begin having about 3 staff members to come to the meeting so they can see how the Board Meetings run. *The video will be emailed out since there were technical difficulties and the audio was not properly functioning.*

## **OUT AND ABOUT | AMANDA STANLEY**

A few pictures provided about places we've been, meetings, job fairs, hiring events, conferences. A few pictures were shown from: 1) Youth Recruiting Event held at BRCC; 2) Front Yard Bikes; 3) LABI; and 4) other pics from former participants and staff.

## **NEW PARTNERSHIPS ON THE HORIZON | JUANITA COVERON**

Happy Carnival Season to everyone! Introduced Keidrian Kunkely, Eckerd Connects Louisiana Operations Director, visiting from Lafayette, LA. We've been doing a lot! For the last 3 weeks we have been making it happen. A few events that we will focus on are:

- Jump\$tart Coalition Conference with Blaine Grimes and we've being more intentional about our involvement for our clients. Blaine can provide more information and he is the National Director for the Coalition as well. *Blaine Grimes: Jump\$tart Coalition promotes financial literacy in all aspects and this last event was for Educators so they can provide financial literacy for their students and bring back to the classroom. There were 100 teachers selected from around the state that attended.*
- Zachary Rotary Club | Outreach attended with the Mayor and Councilman Brandon Noel | Getting the word out more in that area about EmployBR | We are doing about a better job of getting the word out and providing services for those not just in Baton Rouge but as well as Baker, Zachary, Central, Gardere, and other outer lying areas.
- LCTCS CTE Summit | Career and Technical Education and Elizabeth Beckham attended as well. This was a phenomenal conference
- Micro Community Expos – We conducted 5 small job fairs in the month of December. We went to each community center to let the residents know what services EmployBR provide. It was more of an informational session. Employers, partners, and resources attended the events as well. You will hear more information about the upcoming one in Gardere (March 6<sup>th</sup> and we hope that you'll be able to join us for that one. All expos were not as well attended that we hoped for, but we wanted to ensure that there was an event and representation to the communities so they can begin reaching out to us at the beginning of the year.

## **WE NEED YOU! EVENTS TO PARTICIPATE IN | AMANDA STANLEY**

March 6<sup>th</sup> | Employment & Community Expo | Partnership with District 3, Councilman Rowdy Gaudet | Ben Burgess Park | 6pm – 7:30pm | Getting some of our material translated to Spanish and will have Translators on site for the event. Please join us if you have resources and need to hire employees.

April 1<sup>st</sup> | Employment & Community Expo | Partnership with District 2, Councilwoman Chauna Banks | Jewel J Newman Community Center | 9am – 1pm

*Question: I heard that you have materials being translated and there will be a Translator at the event. Are your materials not already translated? Amanda & Juanita: No, they are not. We have the flyers already translated into Spanish but working on the additional material. Amanda: Are there other languages that you feel need to be considered? Board Member: Arabic & Vietnamese. Amanda: We want to be more accessible and ensure we're provided services to all of our clients.*

## **14 ELEMENTS | AMANDA STANLEY**

These elements are federally mandated to be provided to our Youth. They are tutoring, financial literacy, entrepreneurship, leadership, mentoring, just to name a few. We have not had those services rendered in over a year and they will be put out next week. We don't have to put it out as an RFP and can put it out as a notification. They will go from April 1<sup>st</sup> to the end of the fiscal year and then come back and put it out again for the new fiscal year.

## **ONE-STOP OPERATOR RFP**

The One-Stop Operator contract with Eckerd is near expiration, June 30<sup>th</sup>. The RFP for the One-Stop Operator has been published. We will reach out to those that have expressed interest in serving on that committee, for the next steps.

## **RETIREMENT**

Karen Kleinpeter, our Accounting Associates, has retired. We have a new Fiscal Specialist, Ms. Elaine Clark, that is working with us. She will be introduced at a later date.

## **RADIO**

Working with Cumulus Media to do Outreach for youth, other events, job fairs, and other events over the next few months.

## **OJT**

Working on improving the OJT contract, as we have received feedback from employers that it has not been a good process and it has been difficult. We are working with Elizabeth to make it more attractive to business and industry. We want to also ensure that the process falls in line with our regional partners as well. If an employer is in another parish, they should be very similar and in synch as possible.

## **BY THE NUMBERS | PROGRAM NUMBERS | GIRLIE ANDERSON**

Total applications received 2023: 66	Total eligible applications 2023: 31
Total deferred applications 2023: 30	Total ineligible applications 2023: 1
Referrals from OSS 2023: 4	Undecided applicants: 245
IDA disaster grant temporary workers: 17	
Year round work experience participants: 19	

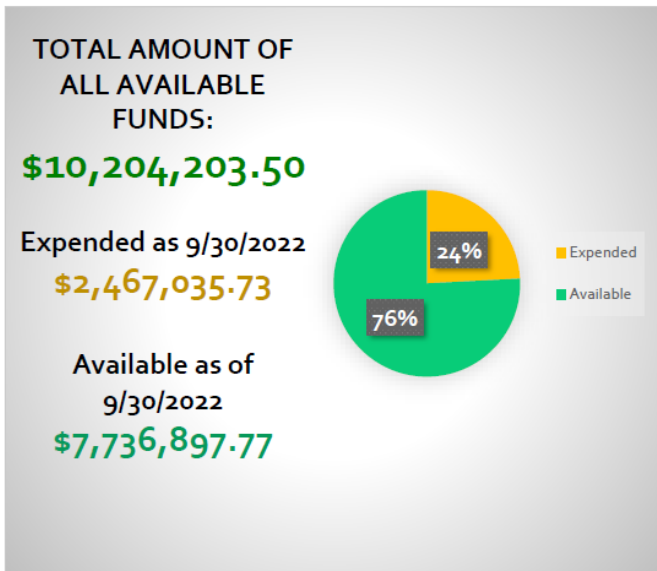
- When an application is deferred, that means a client has not completed their application and eligibility cannot be determined.
- The 245 for the undecided applicants is the Case Managers' case loads across the board in addition to the people that are working and are in ITA trainings and have not decided what they want to do. Some of those cases have to be closed if they have not have any contact or progress within 45 business days.

- We have 17 clients that we have carried over to the Hurricane Ida grant from the Covid-19 grant and are working year-round currently.
- *Question#1: With the deferred applications, what is the primary document that they have been having a challenge getting ahold of? Girlie: It is either check stubs or if they are a SNAP recipient, they send of snapshot of the benefits, and it does not have their information listed on it. We always need the name and date of certification. We'd prefer they send their decision letter because it has all of the information on there. Most of the time we need the education information. Question#2: In regard to SNAP benefits, is that something we can request internally? Girlie: No, we have tried but still working on trying to form that partnership. Elizabeth: Let's look at reaching out to the Secretary of that department to see what we can get done. Statement#1: Andrew Fitzgerald stated that there are challenges with privacy of information. You would think there would be information sharing agreements within different and like departments but there are not. We had to pass 3 pieces of legislation to just be able to talk to each other. Question#3: If they go pass the 45-day deferred mark, when can they reapply? Answer: They can reapply at any time, but as long as there is some time of communication, the application is eligible to remain open.*

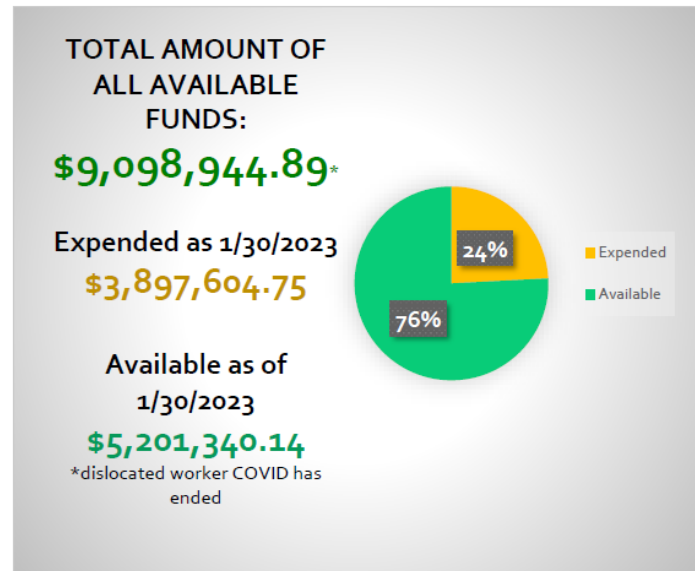
**BUDGET/ADMIN | AMANDA STANLEY**

**ALL FUNDS:**

**September 30, 2022**



**January 31, 2023**



This is the budget is from the previous meeting to current. All expiration dates will be between 2023 and 2024. We have about \$5 million left to spend between now and June 2024. The difference in funds is from the expired Covid-19 funds, which expired in 12.31.2022. We did not have to send any money back because our initial allocation was only \$800k.

## YOUTH FUNDS

### Youth Currently Serving: 67

Current Youth Funds (expires 6.30.23) - \$837,318.86 (balance remaining)

#### Plan for usage (all are estimates)

- **\$396,000** Summer Youth Program – 150 participants (Work Experience Dollars)  
\$10/hour for max of 30 hour/week for 8 weeks  
10% SS/Medicare
- **\$334,435** Salary/Benefit Costs
- **\$106,883** Operating/Other costs (advertising, training, supplies, etc.)
- In progress: professional services agreement for radio spots to promote Summer Youth Recruitment Days
  - March 11 – MLK Community Center
  - April 15 – Location TBD

Other Youth Funds (expires 6.30.24) - \$1,414,508

Cannot be used until all prior funds are depleted

The 67 youth are in worksites, training and youth incentives which means they are participating in one of the 14 elements until summer work begins and they will start working. These funds expire in June. This is the plan we have to spend that money. If we don't spend it, they will take it back.

Cumulus Media is marketing these events on the radio and on social media. Those radio stations are 94.1 (Hip Hop), 103.3 (Classic Hits), 106.5 (Adult Contemporary) stations so we are hitting youth and adults within the parish.

Once these funds are spent, we can begin using our new funds which will expire next June. We cannot start spending these funds until the current funds are gone. Then we will start using our '24 funds.

*Question: 2023 funds expire in June? Amanda: Yes. Brett: Do you think we're on track to effectively expend those funds? Amanda: Yes. We are confident in that only because when I got here last year in April, we had \$1.2 million that was set to expire and we spent in that short amount of time. The summer youth program uses the bulk of our funds. I actually think we may hit that and start using new funds before June 30<sup>th</sup>.*

We are doing two specific youth recruitment days for the general public – March 11<sup>th</sup> at the MLK Community Center and April 15<sup>th</sup>, both from 10am to 2pm. Onsite, to the best of their abilities and if they have all of their documents, we can deem them eligible that day. This is why we wanted to begin promoting all the documents asap so they can begin obtaining their necessary documents. If they don't have their documents, then we have to follow-up. We will provide the location for April 15<sup>th</sup> within the next couple of weeks. If you have any youth ages 16-24, please have them to come out. Those that 14 and 15, Big Buddy will employ that population.

## DISLOCATED WORKER FUNDS

**Dislocated Workers currently serving: 26**

Current DW Funds (expires 6.30.23) - \$588,076 (balance remaining)

**Plan for usage (all are estimates)**

- \$228,487 Salary/Benefit Costs
- \$156,455 Individual Training Accounts
- \$96,251 Transition Employment (after IDA funds depleted)
- \$106,883 Operating/Other costs (advertising, supplies, training, etc.)

IDA DW Funds (expires 8.25.23) - \$230,074 (balance remaining)

Will be depleted with current transitional workers prior to 6.30.23

Other DW Funds (expires 6.30.24) - \$1,285,402

**Cannot be used until all prior funds are depleted**

The Dislocated Worker funds expire in June. We currently have 17 in Transitional Employment. If we have 20 Temporary Workers at \$15/hour up to 30 hours/week, that is about \$480k that we're spending on them. We are looking to reduce our ITA amounts and put more people to work.

## ADULT FUNDS

**Adults currently serving: 23**

### THE MOST LIMITED FUNDS AVAILABLE

Adult Funds (expires 6.30.23) - \$0

Adult Funds – Allocation 1 (expires 6.30.24) - \$22,060

Will be depleted with salaries by 3.31.23

Adult Funds – Allocation 2 (expires 6.30.24) - \$860,289

Focus on salaries, ITAs, OJTs – will deplete by 6.30.24

Will receive a new allocation in July 2023

These are our most limited funds because they are the ones that do not meet income requirements or youth requirements. Everyone that is not eligible as a Youth or Dislocated Worker is an Adult. We have already used the funds that expire in June. We have two separate pots of money for our new allocation. We will use our first pot at the end of February. Then we will move into the next \$860k that will last us for the next year. We will also get a new allocation of funds after July 1<sup>st</sup> which is our funds which is our next pot of 2-year funds. Each year the funds expire in two years but each year we get the round of 2-year funds.

## PROGRESS OF DIRECTOR'S GOALS

### Goal 1: Strategic Planning

New Team Algorithm Internal Review  
Focused on employee morale, engagement, and education  
Target creation for areas of improvement

### Goal 2: Education

In-depth staff training started  
Conference attendance for leadership roles

### Goal 3: Outreach

Re-engaging disenfranchised partners  
Communication strategy with Cumulus Media to promote services

Goal#1: Internal review from the Mayor's Office and focus on employee morale and engagement and education and was given target areas of improvement based on that employee morale.

Goal #2: Today we kicked off our training series with our staff. Staff will have about 6 months of training with Bryan Moore who is the One-Stop Operator for Geaux Jobs and the former Assistant Secretary of Labor several years ago and is one of the WIOA experts in this state. Today and tomorrow, they are doing training on what a workforce board is and it moves into really in-depth training on how to serve our youth, adults, and dislocated workers. At the end, we hope to work out a time with all of you to do a Board Training.

## OUTREACH | ENGAGEMENT | PARTNERS

### OUTREACH

We are re-engaging a lot of our disenfranchised partners that we have not be really working with such as Front Yard Bikes, Empower 225, and have a meeting scheduled with The Walls Project. A lot of organizations have previously worked with the youth serving as a worksite, one of the 14 elements, or both.

### GET INVOLVED

- Become a work site for youth and/or adults | The funding pays their salary for \$10/hour and your organization does not have to come out of pocket | We can train them on skills needed for the position at hand | We also have Counselor Monitors that you can notify that the client needs to upskill, and we will work directly with him/her to get the necessary training (i.e. being on time, hygiene, typing, etc)
- Recruit for openings from our participants
- Participate in OJT opportunities
- Advocate and refer our services to other business members and stakeholders
- Partner with us to develop strategic planning and funding priorities for the parish

### PARTNERS/OUTREACH

As Amanda mentioned, we are working re-engaging our Partners as we are moving through with our new strategic plan as well as collaboration restoration. If so many of us are doing the same thing we can collaborate and make greater efforts. We've been working with the Zachary Rotary Club, re-engaging with YWCA, met with Empower 225 this week, we had a wonderful meeting with Youth City Labs and Front Yard Bikes (If you have not seen what they've



been doing, make sure you check them out), and we have been talking to DCFS. If you are not aware, they have many different things they've been doing and one of the grants is the Responsible Parenting Grant that we can work together on. We've also been working to increase the number of worksites.

## **NEW PARTNERSHIPS ON THE HORIZON**

Some of the different partners that we've mentioned that we've engaged with is:

- Front Yard Bikes
- Baton Rouge Health District | They work with all the hospitals in the area and work with them to assist with all of their employment and training needs
- Empower 225
- Going to Glen Oaks at the end of the month to recruit for youth employment
- Hope Ministries – we are looking to reestablish that partnership and use as a potential worksite and one of the 14 elements
- Gardere Initiative – Kickoff with our Job Fair on March 6<sup>th</sup>

## **MICRO COMMUNITY EXPOS**

The Micro Community Expos were held in December and were as follows:

- December 6<sup>th</sup> | Councilman Darryl Hurst | District 5 | Charles R. Kelly Community Center
- December 8<sup>th</sup> | Councilwoman Chauna Banks | District 2 | Jewel J. Newman Community Center
- December 13<sup>th</sup> | Councilman Brandon Noel | District 1 | Chaneyville Community Center
- December 15<sup>th</sup> | Councilwoman Carolyn Coleman | District 10 | Leo S. Butler Community Center
- December 20<sup>th</sup> | Councilman Lamont Cole | District 7 | MLK Community Center
- Upcoming
  - Monday, March 6<sup>th</sup> | Councilman Rowdy Gaudet | District 3 | 6pm – 7:30pm | Ben Burgess Community Center | Gardere
  - Saturday, April 1<sup>st</sup> | Councilwoman Chauna Banks | District 2 | Jewel J Newman Community Center | Time: TBA

## **JOB FAIRS | WORKFORCE DEVELOPMENT**

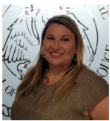
Some of the other job fairs and workforce development:

- Working with LCTCS and attending the Community and Technical Education (CTE) Summit
- Working with the newest Industry Sector Coordinator that LWC hired, Ms. Lisa Williams
- Working with our EmployBR South office that's right around the corner on Wooddale Blvd, with Mrs. Norma Belton and Katina Brooks
- Working heavily with Jump\$tart Coalition to bring financial literacy opportunities to our clients
- Working with Urban League of Louisiana with their Automotive Apprenticeship Program | We are working to increase the apprenticeship opportunities significantly, whether Pipefitters, Steamfitters, and other opportunities
- Working with Keidrian Kunkel in Lafayette, our other Partners in Louisiana and other One-Stop Operators with Eckerd Connects and share the information for seamless delivery and best practices in all areas | Utilizing the Eckerd 180 day Career Coach Guide that has everything you need to know about WIOA and make sure we are providing easy language with all that we do | Working with Eckerd to also ensure that any policies we do not have we can check in with Eckerd to assist us with creating the policies | Eckerd has a wonderful training system, as we can train on anything in workforce, there are pre-recorded videos, cross-training (ex. Excel, customer service, cleanliness in the workplace, etc and anything you can think of)

## COMPLIANCE

- 14 Elements | Amanda discussed earlier
- RESEA/Wagner-Peyser Staff | Having the necessary staff in place at EmployBR Satellite Site that are required to be housed at the Center | Working directly with Katina Brooks and Norma Belton
- Continuing to obtain signatures for our MOU and Infrastructure Partner Agreements | If you are one of our federally mandated Partners, we'll be reaching out to you this week
- Continuing to provide TEGLs to staff and how to utilize the TEGL as a resource instead of always asking the "how to" question
- Federal Regulations | Girlie Anderson is a guru on the Federal Regs and sharing the information with the staff so they can see what they are supposed to do and why we do it | We will continue to teach our staff, our clients, and Powerpoints

## CONTACT US



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**Next Meeting Date:** Thursday, May 18, 2023 | 10:30am | Location: TBA

We know that this has been a lot of information, but we have the Power Point for you. We also have binders for each of you with information for the last year. You'll have contact information, calendars, staff trainings, board trainings, meeting documents, by-laws, Region 2 Workforce Plan, and different Power Points and resources so that you know what a Workforce Development Board does.

*Question: What would you like to see from the employers than to just be there? Amanda: All employers that are looking to hire and job opening requirements | We will have Wi-Fi and hot spots*

Next Thursday, February 22<sup>nd</sup> from 9:30am – 11:30am, we will host a Senior Expo at the Charles R. Kelly Community Center for our Golden-Aged Residents | They will receive information on employment opportunities and HiSet (formerly known as GED) preparation | If you have any additional resources that you'd like to provide, please reach out and we will set up a table for you.

If we have too much information or not enough, please let us know. We are trying to make sure you have all the information you need since we've had much leadership change. There is no separation. We are one EmployBR and functioning as such. Amanda mentioned that this is the busiest four weeks that she's had in her 8 months of working for the Board.

Brett thanked Girlie for stepping into the role and having the pre-existing knowledge to be able to see what the pain points are and being able to just step in and go. You're a valuable asset and thank you. It's evident already with the information you've provided that you are making a true difference and with the interaction and the difference in the morale is key. The health and well-being of our staff and the services we provide is important. If our employees are not happy, we have to take a look at what to do to improve so we won't have huge turnover.

Thank you all for keeping your foot on the gas. We know there was a huge push back in keeping business the way that it was. Thank you to Leslie Chambers because the Board has been pushing for the last year to get an internal audit and a pulse of what has been going on with the program and Leslie finally made it happen. An outside company was brought in to take a look at everything – Board, Administration, Program and make recommended changes to ensure that the business is running efficiently. Prior to this year, we did not have Board Insurance and lost a potential Board Member and finally attained it. Try to spend a few minutes going through your binder so you can see how EmployBR works and what we can do, as a Board, to invoke change. Brett thanked Amanda, Girlie, Juanita, and the Board for the time and all that everyone takes for the Board.

Elizabeth: If anyone can volunteer for the next Board Meeting, that would be great. Brown Eagle has hosted twice. You all have done so much within the last 4 week and we're so excited. There's even a lot more smiles. The video will show the happiness and eagerness of the staff and this will help with engagement and Elizabeth thanked everyone for all that you do.

Glad to have James Carter, a former Case Manager and works with Hope Ministries and we're excited about having them as a Partner.

## **PUBLIC COMMENTS**

There were no public comments.

## **ADJOURNMENT**

*Meeting adjourned at 11:37m by Brett Simon*

## **ACRONYMS LEGEND**

<b>AFL-CIO</b> American Federation of Labor and Congress of Industrial Organizations	<b>LWDB</b> Local Workforce Development Board
<b>BRAC</b> Baton Rouge Area Chamber	<b>MOU</b> Memorandum of Understanding
<b>BRCC</b> Baton Rouge Community College	<b>MYWE</b> Mayor's Youth Work Experience
<b>DCFS</b> Department of Children and Family Services	<b>NDWG</b> National Dislocated Worker Grant
<b>DDWG</b> Disaster Dislocated Worker Grant	<b>OSO</b> One-Stop Operator
<b>DHDS</b> Department of Human Development and Services	<b>OSS</b> Office of Social Services
<b>DW</b> Dislocated Worker	<b>OSY</b> Out-of-School Youth
<b>EBRPSS</b> East Baton Rouge Parish School System	<b>PY</b> Program Year
<b>ETPL</b> Eligible Training Provider List	
<b>FY</b> Fiscal Year	
<b>IFA</b> Infrastructure Funding Agreement	
<b>ISY</b> In-School Youth	
<b>LRS</b> Louisiana Rehabilitation Services	
<b>LWC</b> Louisiana Workforce Commission	
<b>LWDA</b> Local Workforce Development Area	