

## 6.28.23 Board Meeting | Q2

---

<u>Meeting Location:</u>	Louisiana Bankers Association   5555 Bankers Ave   Baton Rouge, LA 70805
<u>Members Present:</u>	Elizabeth Beckham, Vice Chair (Turner Industries)   Amy Eberly (Coca-Cola)   Russell Wilkes (Brown Eagle)   Devin Zito (Assurance Financial)   Andrew Fitzgerald (BRAC)   Maydel Schexnayer-Chatelain (LRS)   Joseph Hollins (LOTA)   Kenneth Champagne (US Agencies)   Evon Roquemore (Brightside)   Brandy Tyson (BRCC)   Jude LeFebrve (BRG)   Christy Reeves (Ochsner)   Shanana Waters (Local 99)   Dawn Hall (EPRPSS)   Charlene Trusclair (DCFS)
<u>Members Absent:</u>	Brett Simon, Chair (AWS)   David Fahr (Community Coffee)   Jonathan Waddell (Local 198)   Luke Waggenspack (Local 623)   Joe Maranto (Local 198)   Nicholas Felton (LA AFL – CIO)
<u>Staff Present:</u>	Juanita Coverson (Eckerd Connects)   Amanda Stanley (LWDB 21)   Girlie Anderson (Program Administrator)   Vanessa Pitts-Ponder (Program Analyst)   Chorondalette Savage (Career Development Supervisor)
<u>Guests:</u>	Charles Beemer (Christian Outreach Center)   Tonnisha Ellis (BRAC)   Gaylynn Mack (Big Buddy)   Maliah Mathis (Big Buddy)   Toni Myer (SULC)

### *Quorum met*

---

*Elizabeth Beckham, Vice Chair, opened the meeting at 10:35am.*

### **WELCOME AND INTRODUCTIONS | COMMENTS FROM THE CHAIR**

Elizabeth Beckham called the meeting to order at 10:35am. She indicated the Chair Brett Simon had a conflict and would not be in attendance for the meeting. She also welcomed new Board Member Evon Roquemore with Brightside, Inc.

**Approval of 6.28.23 Agenda** | *Motion by Russell Wilkes, Second by Kenneth Champagne. Motion carried*

**Approval of February 2023 Board Meeting Minutes** | *No questions or changes for previous Minutes. Motion by Russell Wilkes, Second by Kenneth Champagne. Motion carried*

**Policy Approvals** | No policies submitted for board approval. Director noted that LWC Monitoring report had feedback for either changes to current policies or new policies needed. These will be presented for approval at the next meeting.

The meeting will be turned over to Amanda Stanley for the Director's Report.

**General**

Comprehensive staff training completed; sections included: What is a Workforce System; Priority Populations; Youth; Adult/Dislocated Worker

Ms. Chorondalette Savage has accepted the promotion to Career Development Supervisor for EmployBR.

**Staffing Discussion**

Case manager staff is turning over due to other employment opportunities with higher salaries; trying to increase starting pay range for case managers or a special recruiting rate; ideal number of case manager staff would be between 8-10; what are options for increasing recruiting or pay?

**Onsite LWC Monitoring:**

- PY 19/FY 20 (time frame July 1, 2019 – June 30, 2020)
  - All findings cleared
  - This monitoring timeframe is closed
- PY 20 / FY 21 (time frame July 1, 2020 – June 30, 2021)
  - Submitted all requested documents
  - LWC will compile their report with findings/areas of concern and send to Director (AStanley) (done)
  - Director has 15 days to submit documentation to clear items – June 22, 2023
  - After 15 days, official report will be sent to Mayor, Board Chair, and Director
  - Director works with LWC team to clear any findings
- Based on feedback from LWC monitoring, several policies will need to be created or updated. These will be presented at the next board meeting.

**Requests for Proposals:** One Stop Operator (completed), 14 Elements for Youth Program

**Expenditures**

Category	Total Amount	Expended As of 06.22.2023	Available As of 06.22.2023
Budget Status <i>As of 06.22.2023</i>	\$6,867,118.00	\$2,912,359.53 (42%)	\$3,954,758.47 (45%)
Current Youth Funds <i>Expires 06.30.2023</i> 90% Program Funds 10% Admin Funds	\$3,079,087.00 *PY 21 Expires 06.30.2023 *PY 22 Expires 06.30.2024	\$1,305,967.34 (42%)	\$1,773,119.66 (46%)
Current Adult Funds 90% Program Funds 10% Admin Funds	\$1,129,832.00 FY22   Expires 06.30.2023- expended PY 22   Expires 06.30.2024	\$509,202.26 (45%)	\$620,629.74 (45%)

Current Dislocated Worker Funds <i>As of 06.30.2022</i>	\$2,653,199.00  <u>DW Funds Consist of:</u>  <b>FY22</b>   Expires 06.30.2023 \$1,090,429.00  <b>Hurricane Ida</b>   Expires 08.26.2023 \$277,368.00  <b>PY 22</b>   Expires 06.30.2024 \$282,373.00  <b>FY 23</b>   Expires 06.30.2024 \$1,003,029.00	\$1,097,189.93 (42%)	\$1,556,009.07 (48%)
Capitol One Grant	\$5,000.00 <i>*Available for supportive services only</i>	\$0.00	\$5,000.00

**Budget for PY 23 / FY 24 – information released early part of June 2023; budget planning in progress and board will approve budget at next meeting**

- Total Allocation: \$3,588,660
  - Youth: \$1,300,307
  - Adult: \$1,049,000
  - Dislocated: \$1,239,353
- Timeframe: July 1, 2023 – June 30, 2025
- Reduction of \$241,082 from FY 23 allocation

**One-Stop Operator Contract**

- The One-Stop Operator Committee selected Eckerd Connects for the new OSO contract; thank you to Board Members Elizabeth Beckham, Andrew Fitzgerald, and Brett Simon for serving on the committee and representing LWDA 21
- The contract was approved at the May 2023 Metropolitan Council meeting

**PROGRAM REPORT | Girlie Anderson | Program Administrator**

# NUMBERS SERVED REPORT

What a difference 7 weeks makes!

As of 2.16.23	As of 5.5.23	As of 6.22.23
<ul style="list-style-type: none"> <li>Total applications received 2023: 66</li> <li>Total deferred applications 2023: 30</li> <li>Referrals from OSS 2023: 4</li> <li>Total eligible applications 2023: 31</li> <li>Total ineligible applications 2023: 1</li> <li>Undecided applicants: 245</li> <li>IDA Temp workers: 17</li> <li>Year Round Work Exp Participants: 19</li> </ul>	<ul style="list-style-type: none"> <li>Total applications received 2023: 1,084</li> <li>Total deferred applications 2023: 384</li> <li>Referrals from OSS 2023: 26</li> <li>Total eligible applications 2023: IP</li> <li>Total ineligible applications 2023: 27</li> <li>Referred to Big Buddy: 441</li> <li>IDA Temp workers: 18</li> <li>Year Round Work Exp Participants: 17</li> </ul>	<ul style="list-style-type: none"> <li>Total applications received 2023: 2,451 (+1,367)</li> <li>Total deferred applications 2023: 1,436 (+1,052)</li> <li>Referrals from OSS 2023: 30</li> <li>Total eligible applications 2023: 495</li> <li>Total ineligible applications 2023: 49</li> <li>Referred to Big Buddy: 522</li> <li>IDA Temp workers: 18</li> <li>Year Round Work Exp Participants: 17</li> </ul>

## Summer Youth Program

- **Total applications as of 6.22.23 – 1981**
  - *EmployBR complete applicants: 356*
  - *EmployBR eligible applicants working: 60*
  - *EmployBR eligible applicants in process: 135*
    - **Goal is 200 eligible and active participants**
  - Big Buddy referrals: 522
  - Beam applicants: 907 (MYWE partnered pilot application system)
- **Recruiting and Outreach 1235**
  - 2.28.23 – Glen Oaks High 200
  - 3.10.23 – Istrouma High 200
  - 3.11.23 – Youth Roundup – MLK Community Center 181
  - 3.21.23 – Aspire Career Day – 9<sup>th</sup> & 10<sup>th</sup> Graders 219
  - 3.24.23 – Scotlandville High 200
  - 3.29.23 – Glen Oaks High Career Day 34
  - 3.31.23 – Broadmoor High Career Day 111
  - 4.15.23 – Youth Roundup – BREC 90

### Definitions

**Youth** ages 14-24 in school or out of school  
**Incomplete Applicant** missing required documents  
**Complete Applicant** eligibility can be determined  
**Eligible Applicant** can start receiving services

## ONE-STOP OPERATOR REPORT | Juanita Coverson | One-Stop Operator | Eckerd Connects |

### Partners | Outreach

- One-Stop Center | Satellite Site
- CTG Consultants
- Community Corp
- HOPE Ministries
- Jump\$tart Coalition
- YWCA
- LWC – Re-Entry
- NAWDP Conference

### Job Fairs | Workforce Development

- 2.23.23 – District 5 Senior Expo
- 3.06.23 – District 3 Job Fair
- 3.23.23 – Manpower On Site Recruiting/Interviews

- 4.01.23 – District 2 Job Fair
- 4.13.23 – Magnit Job Fair (Dislocated Worker/Layoff Aversion Event)
- 4.19.23 – District 7 Town Hall
- 4.29.23 – District 5 Education and Employment Fair
- 5.05.23 – Block Companies Recruiting Event

### Compliance

- LWC – Monitoring
  - Non-Discrimination Plan
  - AJC Certification
- LWC – EEOC/ADA
  - ADA Checklist
  - Technical Assistance
- April | EEOC Training
- June | EEOC Training

### PUBLIC COMMENTS

There were no public comments.

### ADJOURNMENT

*Meeting adjourned at 11:37 a.m. Motion by Devin Zito. Second by Andrew Fitzgerald. Motion carried*

### ACRONYMS LEGEND

<b>AFL-CIO</b> American Federation of Labor and Congress of Industrial Organizations	<b>LWDB</b> Local Workforce Development Board
<b>BRAC</b> Baton Rouge Area Chamber	<b>MOU</b> Memorandum of Understanding
<b>BRCC</b> Baton Rouge Community College	<b>MYWE</b> Mayor’s Youth Work Experience
<b>DCFS</b> Department of Children and Family Services	<b>NDWG</b> National Dislocated Worker Grant
<b>DDWG</b> Disaster Dislocated Worker Grant	<b>OSO</b> One-Stop Operator
<b>DHDS</b> Department of Human Development and Services	<b>OSS</b> Office of Social Services
<b>DW</b> Dislocated Worker	<b>OSY</b> Out-of-School Youth
<b>EBRPSS</b> East Baton Rouge Parish School System	<b>PY</b> Program Year
<b>ETPL</b> Eligible Training Provider List	
<b>FY</b> Fiscal Year	
<b>IFA</b> Infrastructure Funding Agreement	
<b>ISY</b> In-School Youth	
<b>LRS</b> Louisiana Rehabilitation Services	
<b>LWC</b> Louisiana Workforce Commission	
<b>LWDA</b> Local Workforce Development Area	